

Finham Parish Council

Minutes of the Council Meeting held at 7:00pm,
19th September 2019, at Finham Park School, Green Lane Finham

Present:

Councillor Ann Bush

Councillor Anthony Dalton (Vice Chairman)

Councillor Angela Fryer

Councillor Colin Salt

Councillor Kate Taylor

Coventry City Councillors: Councillor Tim Sawdon

Residents: 8**In Attendance:**

Jane Chatterton, Clerk & RFO

58. Apologies

Apologies for absence were received from Councillors Paul Davies and Bob Fryer and James Cobbett.

59. Declarations of Interest

There were no declarations of interest.

The Chairman suspended the Standing Orders

60. Public participation: To adjourn to allow public participation.

FLAG

The Chair of FLAG, Mrs Sue Vickery, spoke on behalf of FLAG and provided further information in relation to their financial request for the Parish Council to purchase shelving for the Library.

CCTV

A resident spoke in support of installing CCTV. He was informed of the CCTV register which was organised by Tony Swann and he was invited to join the group.

Green areas

A request for the Parish Council to investigate preserving the green spaces throughout the Parish.

A parishioner thanked the Parish Council for their efforts in helping the residents of Finham, being new to the area they had found the Newsletter very helpful and welcomed the opportunity to become involved in events and activities.

ACTION: Councillor Cobbett to progress.

The Chairman reinstated the Standing Orders

61. Minutes of the Meeting held on 18th July 2019

The minutes of the meeting held on 18th July 2019 were discussed.

RESOLVED THAT the minutes of the meeting held on 18th July 2019 were approved.

62. Matters Arising not listed on the agenda

There were no matters arising.

63. Correspondence

A letter had been received from Mr Bannister who spoke on behalf of encouraging the Parish Council to support FLAG's request for financial contribution.

The Chairman read out the letter.

RESOLVED THAT the update be received.

64. Planning

To Consider Planning Applications received since the last meeting

Weekly list for the period 18 August to 24 August 2019**64.1 Application Number: DC/2019/1907**

Site: 290 Kenpas Highway Application Type: Discharge of Condition
Proposal: Submission of details to discharge conditions: 6 Landscaping, 8, Drainage imposed on planning permission FUL/2019/1777 for demolition of existing dwelling and construction of one pair of semi-detached houses granted on 6/9/17

RESOLVED THAT: No comment.

64.2 Application Number: HH/2019/1867

Application Site: 25 Brentwood Avenue
Proposal: Conversion of existing conservatory

RESOLVED THAT: No comment.

64.3 Application Number: HH/2019/1991

Application Site: 210 Gretna Road Application Type: Householder Application
Proposal: Erection of a single storey rear extension

RESOLVED THAT: No comment.

Weekly list for the period 25 August to 31 August 2019**64.4 Application Number: HH/2019/2227**

Application Site: 391 Green Lane
Proposal: Erection of two storey side and rear extension

RESOLVED THAT: No comment.

Weekly list for the period 1 September to 7 September 2019

Nothing to report

Weekly list for the period 8 September to 14 September 2019

TBC

65. Finance

65.1 to approve payments: -

Cheque Payments (Current Account)					
Date		Reference	Payee	Details	Value
27.07.19	E31	BACS	St John Ambulance	FEWP	£144.00
18.08.19	E32	BACS	J Chatterton	Clerks Salary August 2019	
18.08.19	E33	BACS	HMRC	Tax & NI Payment clerk (August)	£119.23
18.09.19	E34	BACS	Baginton Stores	Newspaper for the Library (Aug)	£32.50
03.09.19	E35	BACS	PFK Littlejohn	External Audit fee due to challenge**	£1,200.00
03.09.19	E36	BACS	Baginton Stores	Newspaper for the Library (Sept)	£32.50
18.09.19	E37	BACS	J Chatterton	Clerks Salary Sept 2019	
18.09.19	E38	BACS	HMRC	Tax & NI Payment clerk (Sept)	£76.66
18.09.19	E39	BACS	J Chatterton	Domain renewal NHP	£19.31
18.09.19	E40	BACS	J Chatterton	Office allowance & expenses	£64.63

An explanation was sought on the item of expenditure, E35, to the PFK Littlejohn (External Auditor) for the sum of £1,200.00. The Clerk updated that this was the amount charged by the External Auditor to investigate a "challenge" on the 2017-18 accounts made by a resident. The challenge involved the payment made to CPRE in relation to a judicial review against Kings Kill development. The Clerk had also incurred overtime whilst providing the External Auditor with the information required over the 8-month period.

It was confirmed that no further action was required, and the matter had been signed off by the External Auditor.

RESOLVED THAT the payments be approved.

65.2 Notice of Conclusion of Audit 2018 19

Further to the Annual Governance and Accountability Return for the year ended 31st March 2019 the Clerk reported that the External Auditor had concluded the audit with no concerns or actions.

The cost was noted as £240.00 including VAT.

RESOLVED THAT the Notice of Conclusion of Audit 2018-19 would be displayed on the FPC website.

65.3 Request from FLAG for Financial Donation

FLAG had provided further information as requested from the Parish Council including an explanation of why the shelving was required, why the current shelving could not be updated to allow them to be moved and had provided further quotations.

It was noted that the Parish Council had set aside the sum of £4,000.00 in the 2019-20 budget to assist FLAG maintain the viability of the only Finham Parish asset. Expenditure had already been made from the £4,000.00 and it was noted that if the financial request for shelving was granted then this would mean no further requests could be made during the remainder of this financial year.

The Chairman updated that the Parish Council had supported FLAG and the Library since 2016 and were keen to ensure its future. It was agreed that now FLAG had Trustees in place, the Lease was agreed and running smoothly, consideration should be given to FLAG continuing with less practical support from the Parish Council and the administration assistance revert to FLAG personnel.

Proposed Councillor Ann Bush Seconded Councillor Anthony Dalton Unanimous

RESOLVED THAT the Parish Council agreed to purchase the shelving at a cost of £4,242.24 including VAT.

66. Councillor Vacancy

Following the May 2019 election, the Parish Council had two vacancies.

To be considered for co-option, applicants must meet at least one of the following criteria:

1. Be registered as a Local Government Elector for the Parish on the current Electoral Register.
2. Has during the whole of the previous 12 months occupied as tenant or owner any land or other premises in the Parish.
3. Has had his/her principal or only place of work in the previous 12 months in the Parish of Finham.
4. Has resided either in the Parish or within 3 miles thereof during the previous 12 months.

Anyone wishing to be considered for co-option should contact the Clerk for an application form, closing date for return of application form Friday 11th October 2019.

RESOLVED THAT the update be noted.

67. Task groups & Working Parties

To receive reports from Task Group and Working Party leads

- **Highways – Councillor Cobbett**

Nothing to report

- **Kings Hill – Councillor Mrs Fryer**

Nothing new to report, but the Kings Hill Group continued to monitor the situation closely.

- **Schools – Councillor Mrs Bush**

Councillor Mrs Bush updated that the children have made a positive start to the new school year. To help the children settle at the start of the day, and as part of the school Safeguarding routines, the school had reminded parents in the recent newsletter that parents and carers were not allowed anywhere in the school building unaccompanied and must have signed in first via the main office.

The Scholastic Book Fair was returning to school on Monday 23rd September 2019 and would be there until Thursday 26th September 2019. The book fair would be open each morning between 8.30 – 8.55am and 3.30 – 4.00pm and children and parents were being encouraged to go and browse.

With reference to parking complaints which had been raised at previous Parish Council Meetings it should be noted that detailed in the Home School Agreement, a copy of which was not only on the school website but a copy of which has to be signed by both parents and children there was a paragraph stating

‘Please park in a way that respects our right to be safe’

This does emphasise that the school does everything possible to ensure that parents when parking to drop children off to school should consider the safety of not only their own children but also of nearby residents.

• **Coventry City of Culture – Councillor Ms Taylor**

Councillor Taylor updated that a representative from the City of Culture would be attending October’s meeting to provide an update.

• **Police & Crime –Councillor Mrs Fryer**

Councillor Mrs Fryer updated that the most recent crime figures available were for July. For the Finham/Green Lane area there were 9 crimes. The most accurate way to determine levels of crime is to compare “year to date” figures – to put data into perspective.

Last Updated 31st August 2019

Finham/Green Lane															
Latest available...	ASB	Bicycle Theft	Burglary	Criminal Damage	Drugs	Other Crime	Other Theft	Weapons	Public Order	Robbery inc CJ's	Shoplifting	Theft/ Person	Vehicle Crime	Violence	Total Reported
July 2019	1	0	2	0	0	0	0	0	0	1	1	0	0	4	9
Year so far...															
Jan - Jul 2017	20	0	25	6	0	1	3	0	1	4	0	0	32	16	108
Jan - Jul 2018	6	1	18	8	0	0	6	1	3	0	0	0	18	20	81
Jan - Jul 2019	4	1	13	2	2	1	2	1	3	2	1	0	9	17	58

There was a 28% drop this year compared to last year. PSCO Donna Worledge from the Westwood Neighbourhood Team had now organised 3 Speed Watch sessions.

8:30am on Friday 30th August – Erithway Rad, over 20 cars were found to be exceeding the 20mph limit. 17:30pm Saturday 31st August – Gretna Road, no vehicles were found to be exceeding the 30mph limit. 16:30pm Wednesday 11th September - Brentwood Avenue, 5 cars were recorded exceeding the 30mph limit. All those recorded should be getting letters advising them to slow down.

Following the concerns about lack of communication between resident groups and our local police, there had been discussion about the use of CCTV footage.

We had an active Neighbourhood Watch with 16 co-ordinators led by Tony Swann. Tony had a really successful CCTV register – which following any crime in the area residents can be contacted to ask them to check their footage. This had been proved successful but not used by our Neighbourhood Police.

- **NHP - Councillor Davies**

Councillor Davies had prepared a report to update the Parish Council on where the Neighbourhood Plan Group were with producing the plan and the data they were working with, in order of the number of points allocated to each subject, they were:-

1. Green buffer zone between Kings Hill development and Green Lane
2. Parking restrictions outside schools
3. Free rubbish collections for difficult items
4. Community litter clearing twice a year
5. More dog waste bins
6. Enlarge the medical centre or create a second
7. Grass verge protection against car parking
8. Create a play area for children
9. Increase Speedwatch checks
10. Electronic speed signs
11. Extend Finham Library
12. Dog poo clearance by Coventry City Council
13. Traffic calming methods
14. Make the Finham Festival an annual event
15. Park area to include bike track
16. Flowers in public places
17. Build a community centre
18. Create a footpath with public right-of-way between Kings Hill and Wainbody
19. Create a drop-in centre
20. Public benches
21. Install speed cameras
22. Large secure dog walking field
23. BMX track for all ages
24. Establish 'Welcome to Finham Parish' road signs

The responses had come mainly from residents but also from the two schools. The Group were keen to gain the views of young and old, residents and regular visitors as well as land and property owners. Interestingly, 19% of responses came from under 17 Year Olds.

There was a lot of work involved in producing the neighbourhood plan which was currently being constructed but it can be seen from these weighted responses which ones were considered to be the most important and at the same time cannot be addressed yet, such as the green buffer zone between Kings Hill development and Green Lane as there was no development yet and no acknowledgement of this need as well as the other needs the FPC has put forward to Warwick District Council, Coventry City Council or the developers regarding this development.

68. Councillor's reports and items for future Agenda:

Councillors were requested to use this opportunity to report minor matters of information.

Resident of the Year Award

Councillor Mrs Bush requested this be considered.

ACTION: Agenda item for October's meeting.

Waste Bins

Councillor Dalton updated that he had created a list of bins currently through the Parish along with a list of areas where installation of bins should be recommended.

Newsletter

The Clerk updated that the September Newsletter was in production. Assistance would be required for distribution.

69. Date for the next meeting

It was confirmed that the date for the next meeting was 17th October 2019. Representative from City of Culture in Attendance.

Meeting closed at 8:10pm

SIGNED BY THE CHAIRMAN
Councillor Paul Davies

17th October 2019